

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, March 6th, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:19 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Asst. Chief Edmundo VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Arthur NAVARRO, Jason WELLS, Moises BENITEZ, Jeremy LEMMONS, Austin YOUNG, Andy PEREZ, Gregory KUENSTLER, Chris SZOSTAK with Aldine Fire & Rescue, Brad DILL with BD Realty Advisors, Rosalind BURNS, Jennifer WHITE, Sheryl LOYD with Jones PK/K- Aldine ISD, and Adam TABAK district counsel with Coveler and Peeler.

4. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

5. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION OF THE REAL ESTATE FOR THE CONSTRUCTION OF THE FOURTH FIRE STATION:

Brad DILL presented the board with an updated that the district is set for closing. The latest update on the electrical service poles has been determined to be moved. Intercontinental Crossing attorney has spoke to district council. Additionally, agreement needing to be signed for electrical service poles to be moved in 90 days before closing.

Motion by Commissioner GOMEZ and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve President LOYD to have authorization to sign any needed documents on the behalf of the district, including closing documents.

Motion by Commissioner GARCIA and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve wire funding for land 41 to Fidelity National Title.

Commissioner LOYD opened item # 16

16. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Commissioner LOYD made a public comment, thanking Jones PreK/K Elementary School from Aldine ISD for allowing the department attend the school and being able to teach 910 students about fire safety. Jones PreK/K Elementary School presented the department with a pictured frame, thanking the department for an amazing presentation.

7. TO MODIFY AND AMEND THE DISTRICT'S 2019 BUDGET:

No action, item tabled.

8. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE CONSTRUCTION OF STATION 11:

Chief Venegas updated the board in regards to Station 11, met with comcast on relocation of the electrical service poles, Comcast has no issues relocating the poles. Also, Gamma Construction is at site and making progress.

9. TO ENGAGE ARCHITECTURAL FIELD SERVICES TO PERFORM INDEPENDENT INSPECTION AND TESTING SERVICES OF STATION 11 DURING CONSTRUCTION:

Chief PARKER present the board with the proposal from Bill MORRIS, proposing 28 visits with reports for 11 months.

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the proposal from Bill MORRIS and approve the inspection services for the amount of \$9,000.

10. TO REVIEW, DISCUSS AND TAKE ACTION ON RETAINING INDEPENDENT INSPECTION SPECIALISTS TO MAINTAIN QUALITY CONTROL DURING CONSTRUCTION OF STATION 11:

No action, item tabled.

11. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE CONSTRUCTION OF STATION 21:

Chief Venegas updated the board with the construction of an extended file room.

No action.

12. TO APPROVE THE PURCHASE OR REPLACEMENT OF APPARATUS, EQUIPMENT, SUPPLIES AND VEHICLES AS REQUESTED BY THE DEPARTMENT:

No action, item tabled.

13. TO APPROVE EXPENDITURES FOR THE REPAIR OF APPARATUS, EQUIPMENT, SUPPLIES AND VEHICLES:

Chief PARKER presented the following expenditures requests:

1. Vendor: Lone Star Emergency Group
Details: Service truck
Amount: \$4,380.00

2. Vendor: Lone Star Emergency Group
Details: Ladder Service Truck
Amount: \$2,604.26

Motion by Commissioner GARCIA and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the following equipment and supplies for apparatus for the amount of \$ 6,984.26,

14. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, COURSE MATERIALS, EQUIPMENT AND RELATED EXPENDITURES INCURRED FOR THE BENEFIT OF THE DISTRICT:

No action, item tabled.

15. TO REVIEW AND APPROVE AN AGREEMENT BETWEEN THE PONDEROSA FIRE DEPARTMENT AND THE DISTRICT FOR THE USE OF THE CURTIS J. COOK TRAINING FACILITY LOCATED AT 21455 IMPERIAL VALLEY DRIVE, HOUSTON TEXAS 77037:

No action, item tabled.

Closed session begins at 11:59 am

6. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE TO §551.072 DELIBERATE REAL ESTATE MATTERS:

16. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS:

18. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

Open session resumed at 12:20 pm.

Commissioner LOYD opened item # 16

16. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the employment agreement discussed in closed session.

19. ADJOURNMENT:

Commissioner Gomez moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:25 pm.